

WOM24 v 10.07.09 **RDPE LOCAL ACTION GROUP PROJECT
PROJECT VARIATION AGREEMENT**



THIS VARIATION AGREEMENT made on day of 2009

VARIES THE ORIGINAL AGREEMENT made on day of 2009

BETWEEN

WILTSHIRE COUNCIL of County Hall Trowbridge Wiltshire BA14 8JN ('the Accountable Body') and

[PROJECT ORGANISATION] of [ADDRESS]

RECITALS

1. Wiltshire Council is the Accountable Body for [insert name] Local Action Group under the Rural Development Programme for England ('the RDPE').
2. Wiltshire Council has approved a variation of the investment.
3. The terms and conditions contained in the Original Agreement remain insofar as they are not varied by this Variation Agreement.

VARIATION AGREEMENT

1. Your Local Action Group has agreed with you to vary the agreement for the RDPE investment in your project. Wiltshire Council wishes to re-confirm the obligations of the project and the investment in this Variation Agreement.
2. Please keep this document together with the Original Agreement for the project. This Variation Agreement must be signed and returned to Wiltshire Council, as was the requirement for the Original Agreement.
3. All the terms and conditions contained in the Original Agreement remain intact, insofar as they are not varied by the details contained in this Variation Agreement.
4. It is recommended that before re-commencing with the project activity you read the Project Holders handbook available from the LAG management team.
5. Once you have agreed to the terms and conditions of the offer, please return a signed copy to Janice Bailey, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN. Please retain a signed copy of the agreement for your own reference.

VARIATION AGREEMENT DETAILS

Project Title	<Given name for approved project>
Accountable Body Agreement Number	<Wiltshire Council agreement reference>
Local Action Group	
Funding Body (“the Regional Development Agency”)	
Name of Project Organisation	<Project Organisation>
Project Organisation Address	<Organisation Address>
Project Organisation contact	<Name of project applicant>
Project Manager (if different)	<Project manager if known>
Telephone No	<Telephone number>
Email	<email address>
Accountable Body Supervising Officer	<name of Wiltshire Council officer>
Rural Payments Agency reference	<RPA reference>
Project Variation start date (Start Date)	This will be considered the date which the Variation Agreement offer is signed by the project organisation.
Project Completion Date	<insert date>
Project End date	<insert date>

Particulars of Variation Agreement	
1.	xx
2.	xx
3.	xx
4.	xx
5.	xx
6.	